Procurement Activity Plan 2025–26

| **No.** | **Procurement name and description (include a brief description of conditions of participation and any limitation of the number of participating suppliers if known)** | **Estimated contract duration** | **Group/ business unit** | **Procurement contact details** **(including address for obtaining relevant documents)** | **Market approach (select from options)** | **Estimated date for market approach and tender submissions (including address for tender submissions if known)** | **Nature (select from options)**  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| VLA-0234 | Crisis Simulation Services | 5 Years | Digital Transformation & Technology | Dan Murray - Procurement and Contracts ManagerDan.murray@vla.vic.gov.au  | RFT/RFQ/ITS (selective) | Q1 | Services |
| VLA-0160 | First Nations Data Sovereignty Principles and Governance Framework | 8 Months | First Nations Services | Dan Murray - Procurement and Contracts ManagerDan.murray@vla.vic.gov.au | RFT/RFQ/ITS (selective) | Q1 | Services |
| VLA-0222 | First Nations Strategy Review | TBA | First Nations Services | Dan Murray - Procurement and Contracts ManagerDan.murray@vla.vic.gov.au | RFT/RFQ/ITS (selective) | Q2 | Services |
| VLA-0248 | Head Contractor Office Fit out | 4 Months | Built Environment | Dan Murray - Manager Procurement and ContractsDan.murray@vla.vic.gov.au  | Construction Services Register | Q2 | Construction |
| VLA-0241 | Switch Replacement | 6 Months | Digital Transformation & Technology | Dan Murray - Procurement and Contracts ManagerDan.murray@vla.vic.gov.au | RFT/RFQ/ITS (SPC) | Q2 | Goods  |
| VLA-0254 | Security Services | 3 Years | Built Environment | Dan Murray - Manager Procurement and ContractsDan.murray@vla.vic.gov.au  | RFT/RFQ/ITS (SPC) | Q2 | Services |
| VLA-0253 | Test and Tag Services | 5 Years | Built Environment | Dan Murray - Manager Procurement and ContractsDan.murray@vla.vic.gov.au | RFT/RFQ/ITS (selective) | Q2 | Services |
| VLA-251 | Media monitoring platform | 2 Years | Library | Dan Murray - Procurement and Contracts ManagerDan.murray@vla.vic.gov.au | RFT/RFQ/ITS (SPC) | Q2 | Services |
| VLA-0238 | Laptop Refresh | 3 Years | Digital Transformation & Technology | Dan Murray - Manager Procurement and ContractsDan.murray@vla.vic.gov.au  | RFT/RFQ/ITS (SPC) | Q2 | Services |
| VLA-0250 | Data Discovery and Disposition Tool | TBA | Outcomes and Evidence | Dan Murray - Procurement and Contracts ManagerDan.murray@vla.vic.gov.au | RFT/RFQ/ITS (selective) | Q2 | Goods |
| VLA-0246 | Certificate Manager Tool | 5 Years | Digital Transformation & Technology | Dan Murray - Procurement and Contracts ManagerDan.murray@vla.vic.gov.au | RFT/RFQ/ITS (selective) | Q2 | Goods |
| VLA-0249 | HRIS Solution | 18 Months | People and Workplace Services | Dan Murray - Manager Procurement and ContractsDan.murray@vla.vic.gov.au  | RFT/RFQ/ITS (selective) | Q3 | Goods |
| TBA | Digital Adoption Platform | 2 Years | Digital Transformation & Technology | Dan Murray - Procurement and Contracts ManagerDan.murray@vla.vic.gov.au | RFT/RFQ/ITS (SPC) | Q4 | Goods |
| VLA-0252 | HRIS Delivery Partner  | 6 Months | People and Workplace Services | Dan Murray - Manager Procurement and ContractsDan.murray@vla.vic.gov.au  | RFT/RFQ/ITS (SPC) | Q4 | Services |
| TBA | Head Contractor Office Fit out | 4 Months | Built Environment | Dan Murray - Manager Procurement and ContractsDan.murray@vla.vic.gov.au  | Construction Services Register | Q4 | Construction |

| **Methodology used to derive estimated contract value** | **Market Approach** | **Nature** | **Status** |
| --- | --- | --- | --- |
| * Historical spend
 | * Construction Services Register
 | * Goods
 | * Not started
 |
| * Market analysis
 | * EOI (public)
 | * Services
 | * New
 |
| * Published pricing
 | * Panel/register (non-SPC)
 | * Construction
 |  |
| * Forecast usage/price
 | * RFP (public)
 |  |  |
|  | * RFP (selective)
 |  |  |
|  | * RFT/RFQ/ITS (SPC)
 |  |  |
|  | * RFT/RFQ/ITS (public)
 |  |  |
|  | * RFT/RFQ/ITS (selective)
 |  |  |