Procurement Activity Plan 2025–26

| **No.** | **Procurement name and description (include a brief description of conditions of participation and any limitation of the number of participating suppliers if known)** | **Estimated contract duration** | **Group/  business unit** | **Procurement contact details**  **(including address for obtaining relevant documents)** | **Market approach (select from options)** | **Estimated date for market approach and tender submissions (including address for tender submissions if known)** | **Nature (select from options)** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| VLA-0234 | Crisis Simulation Services | 5 Years | Digital Transformation & Technology | Dan Murray - Procurement and Contracts Manager  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (selective) | Q1 | Services |
| VLA-0160 | First Nations Data Sovereignty Principles and Governance Framework | 8 Months | First Nations Services | Dan Murray - Procurement and Contracts Manager  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (selective) | Q1 | Services |
| VLA-0222 | First Nations Strategy Review | TBA | First Nations Services | Dan Murray - Procurement and Contracts Manager  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (selective) | Q2 | Services |
| VLA-0248 | Head Contractor Office Fit out | 4 Months | Built Environment | Dan Murray - Manager Procurement and Contracts  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | Construction Services Register | Q2 | Construction |
| VLA-0241 | Switch Replacement | 6 Months | Digital Transformation & Technology | Dan Murray - Procurement and Contracts Manager  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (SPC) | Q2 | Goods |
| VLA-0254 | Security Services | 3 Years | Built Environment | Dan Murray - Manager Procurement and Contracts  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (SPC) | Q2 | Services |
| VLA-0253 | Test and Tag Services | 5 Years | Built Environment | Dan Murray - Manager Procurement and Contracts  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (selective) | Q2 | Services |
| VLA-251 | Media monitoring platform | 2 Years | Library | Dan Murray - Procurement and Contracts Manager  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (SPC) | Q2 | Services |
| VLA-0238 | Laptop Refresh | 3 Years | Digital Transformation & Technology | Dan Murray - Manager Procurement and Contracts  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (SPC) | Q2 | Services |
| VLA-0250 | Data Discovery and Disposition Tool | TBA | Outcomes and Evidence | Dan Murray - Procurement and Contracts Manager  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (selective) | Q2 | Goods |
| VLA-0246 | Certificate Manager Tool | 5 Years | Digital Transformation & Technology | Dan Murray - Procurement and Contracts Manager  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (selective) | Q2 | Goods |
| VLA-0249 | HRIS Solution | 18 Months | People and Workplace Services | Dan Murray - Manager Procurement and Contracts  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (selective) | Q3 | Goods |
| TBA | Digital Adoption Platform | 2 Years | Digital Transformation & Technology | Dan Murray - Procurement and Contracts Manager  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (SPC) | Q4 | Goods |
| VLA-0252 | HRIS Delivery Partner | 6 Months | People and Workplace Services | Dan Murray - Manager Procurement and Contracts  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | RFT/RFQ/ITS (SPC) | Q4 | Services |
| TBA | Head Contractor Office Fit out | 4 Months | Built Environment | Dan Murray - Manager Procurement and Contracts  [Dan.murray@vla.vic.gov.au](mailto:Dan.murray@vla.vic.gov.au) | Construction Services Register | Q4 | Construction |

| **Methodology used to derive estimated contract value** | **Market Approach** | **Nature** | **Status** |
| --- | --- | --- | --- |
| * Historical spend | * Construction Services Register | * Goods | * Not started |
| * Market analysis | * EOI (public) | * Services | * New |
| * Published pricing | * Panel/register (non-SPC) | * Construction |  |
| * Forecast usage/price | * RFP (public) |  |  |
|  | * RFP (selective) |  |  |
|  | * RFT/RFQ/ITS (SPC) |  |  |
|  | * RFT/RFQ/ITS (public) |  |  |
|  | * RFT/RFQ/ITS (selective) |  |  |